

South Middleton Township Municipal Authority—February 8, 2021
Regular Meeting

Board Members Present: William Brown, Chairman, Duff Manweiler, Secretary, (Present in Person) Brian Gembusia, Vice Chairman, Steve Aichele, Treasurer, Maurita Hewitt, Asst. Sec./Treas. (All Present via Zoom)

Staff Present: Josephine Hall, Manager, Howard Butler, Engineer (GHD), Isaac Wakefield, Solicitor, Robert Kissinger (Present in Person)

Visitors: Cory Adams, SMT
 Brian O’neill, SMT Engineer
 Brad Remig, PFM
 (All visitors listed were present through Zoom)

Public participation and public comment are made available via Zoom or through written comments submitted by email to the Authority Manager.

Mr. Brown called the meeting to order at 6:00 p.m.

The minutes from the January 11, 2021 meeting were presented for approval. **Mr. Gembusia made a motion to accept the January 11, 2021 minutes as written. Mr. Aichele seconded. Motion carried 5-0.**

The monthly operations invoices were presented for payment and all board members present initialed the payment register. A scanned copy will be emailed to members not present in person for initialing and returned via scanned email for attachment to the original list. **Mr. Aichele made a motion to pay the monthly operations invoices as presented. Mr. Gembusia seconded. Motion carried 5-0.**

The following requisition was presented for payment from the **M & T Trust Company 2019A Project Fund-Sewer:**

<u>Req. No.</u>	<u>Payee</u>	<u>Amount*</u>
S-13	GHD, Inc.	\$ 93.00

The following requisition was presented for payment from the **M & T Trust Company 2019A Project Fund-Water:**

<u>Req. No.</u>	<u>Payee</u>	<u>Amount*</u>
W-23	GHD, Inc.	\$4,070.00

The following requisition was presented for payment from the **M & T Trust Company 2013 Sewer Bond Redemption and Improvement Fund:**

<u>Req. No.</u>	<u>Payee</u>	<u>Amount*</u>
582	Vitro Flat Glass, LLC	\$1,563,786.00

The following requisition was presented for payment from the **M & T Trust Company 2013 Water Bond Redemption and Improvement Fund:**

<u>Req. No.</u>	<u>Payee</u>	<u>Amount*</u>
473	GHD, Inc.	\$5,606.37

The following requisition was presented for payment from the **M & T Trust Co. 2013 Sewer Clearing Fund**—for transfer of funds for daily operation expenses.

<u>Req. No.</u>	<u>Payee</u>	<u>Amount*</u>
31	SMTMA Sewer Operations	\$500,000.00

The following requisition was presented for payment from the **M & T Trust Co. 2013 Water Clearing Fund**—for transfer of funds for daily operation expenses.

<u>Req. No.</u>	<u>Payee</u>	<u>Amount*</u>
31	SMTMA Water Operations	\$300,000.00

* Description of all payments is shown on the Summary of Requisitions report distributed in the meeting packet and will be filed with the minutes as a permanent record.

Mr. Manweiler made a motion to authorize payment of the following; from the M & T Trust Company 2019A Project Fund-Sewer: S-13, from the M & T Trust Company 2019A Project Fund-Water: Req. No. W-23, from the M & T Trust Company 2013 Sewer Bond Redemption and Improvement Fund: Req. No.582, and from the M & T Trust Company 2013 Water Bond Redemption and Improvement Fund: Req. Nos. 473. Also from the M & T Trust Co. Sewer Clearing Fund Req. No. 31 and the M & T Trust Co. Water Clearing Fund, Req. No. 31. Mr. Gembusia seconded. Motion carried 5-0.

Public Input—Brad Remig, with PFM was present to go over information related to the 2016 Bond Series which will qualify for refinancing in August 2021. He distributed and reviewed a comprehensive report on information regarding the current bond standings for the Authority and his suggested direction for the Authority in regard to closing and refinancing of the 2016 Bond Series. He indicated that the current interest rates are very favorable for significant savings for the Authority. After a discussion regarding what will be necessary to move forward with refinancing the 2016 Bond Series, the Board directed that Mr. Remig develop a Parameters Resolution to establish authorization to move forward with securing a new bond with the stipulation that a minimum investment savings of \$100,000.00 be achieved. Mr. Remig will have a resolution prepared and have it available for the March 8, 2021 meeting. In addition a new Underwriter will need to be secured due to the fact that M & T Securities, the Authority's current underwriter, is no longer handling underwriting. In looking for a new underwriter, Mr. Remig indicated that he could prepare and send out RFP's to several underwriting firms that have made contact with him and that he is familiar with and request proposals. Mr. Wakefield asked that the Board authorize this by motion. **Mr. Aichele made a motion to authorize Brad Remig, with PFM, to prepare RFP's to be sent to several underwriting firms for proposals. Mr. Gembusia seconded. Motion carried 5-0.**

SMT Update/ Issues—Brian O'Neill, SMT Engineer, presented information regarding the Cambria Place development which is in the planning stage for construction on the property where old Sprint building stands on the corner of Walnut Bottom Road and Sprint Drive. The property on which the development will be located is in the Zone 3 Wellhead Protection area. Mr. O'Neill indicated that as part of the Conditional Use requirements, the developer will be removing a considerable amount of trees from the development area which will have to be replanted. He had a thought that planting of the trees would be beneficial to the well area if the trees were planted on the Authority's property on Wellhouse Lane where Well No. 3 and Storage Tank No. 5 are located. He asked if that would be something that the Authority is amenable to. It was the consensus of all that planting trees in that area would be acceptable and would be a benefit to the well area. Mr. O'Neill said he will include that option on the Conditional Use Permit and address it with the developer.

Children's Lake Project—A lengthy discussion was held related to The Children's Lake project and the Authority's decision on what costs, if any, the Authority is able to contribute toward the relocation of the waterline in and around the lake. Mr. Brown related information discussed at a meeting that he, Ms. Hall and Mr. Kissinger attended with the Township regarding the funds available for the project from the Dept. of General Services. In considering the total amount of funding being made available through DGS, the Township has asked for consideration from the Board to possibly cap the amount of money that the Authority will request from the available project funds. An extremely low estimate was written into the preliminary planning for the waterline relocation and upon GHD preparing an estimate for the project, assuming the estimate prepared by the Authority engineer would be drawn from the project funds, it would substantially reduce the amount of funds available for the completion of the Township's planned improvements. After discussing the information further, the Board decided to set a cap on the amount of reimbursement the Authority will request for the relocation of the waterline to an amount of \$400,000.00 and that any excess costs would be contributed by the Authority. Mr. Wakefield asked for a motion to approve the decision. **Mr. Manweiler made a motion to set a cap of \$400,000 in the reimbursement agreement for the waterline relocation project related to the Children's Lake Project with the provision that the Authority will contribute any additional costs above the \$400,000 cap. Mr. Aichele seconded. Motion carried 5-0.**

MANAGER'S REPORT— Ms. Hall's monthly operations status report was included in the meeting packet for the Board's review. (A copy of the Manager's report is filed as a permanent record with these minutes.)

M & T Signatory Rights & Resolutions—Ms. Hall presented a resolution received from M & T Bank for authorizing signers for the Authority accounts. Mr. Wakefield asked for a motion to authorize the chairman to sign the M & T Signatory Rights and

Resolutions document provided by M & T Bank. **Mr. Gembusia made a motion to authorize the Chairman to sign the prepared Resolution received from M & T Bank. Mr. Manweiler seconded. Motion carried 5-0.**

Ms. Hall also requested a motion for the Chairman to sign a Signatory Rights form from M & T Bank which lists all parties authorized to sign any of the Authority's accounts. **Mr. Manweiler made a motion to authorize the Chairman to sign the Confirmation of Contact Information for M & T Bank. Ms. Hewitt seconded. Motion carried 5-0.**

CONSULTING ENGINEER'S REPORT (GHD)—Mr. Butler presented the monthly memorandum, as distributed in the meeting packet, detailing the progress of the Task Orders prepared by GHD. (Memorandum is filed with these minutes as a permanent record).

Mr. Butler reviewed a few items in his monthly memorandum of projects report and had no additional items to discuss.

SOLICITOR'S REPORT—Mr. Wakefield reported that the Tapping Fee Agreement has been forwarded to Land-O-Lakes counsel along with a cover letter explaining the purpose of the agreement and giving them the date we request for the return of the agreement.

Easement agreements have been delivered to South Middleton Township and Carlisle Borough for the York Road waterline re-routing project.

SPECIAL COMMITTEE REPORTS—HR Committee—None.

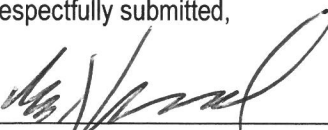
Capital Projects Committee—Mr. Brown reported that the Capital Committee met on January 29th. He presented the 2021 capital projects projection which shows a healthy outlook for funding of projects through 2025.

Tapping Fee Adjustment Committee—Some additional review was needed for the new Tapping Fee Resolutions and they will be presented at the March 8th meeting for approval. Ms. Hall has sent several additional tapping fee notices to other parties who have exceeded the usage originally purchased.

NEW BUSINESS—None.

At 7:50 pm Mr. Gembusia made a motion to adjourn. Mr. Manweiler seconded. Motion carried 5-0.

Respectfully submitted,



Secretary/Asst. Secretary