

South Middleton Township Municipal Authority—June 14, 2021
Regular Meeting

Board Members Present: William Brown, Chairman, Steve Aichele, Treasurer, Duff Manweiler, Secretary (All Present In Person) Maurita Hewitt, Asst. Sec./Treas. (Present Via Zoom) Bryan Gembusia (Absent)

Staff Present: Josephine Hall, Manager, Howard Butler, Engineer (GHD), Jerry Kincel, Solicitor, Robert Kissinger (All Present in Person)

Visitors: Brian O'Neill, SMT Engineer
(All visitors listed were present through Zoom)

Public participation and public comment are made available via Zoom or through written comments submitted by email to the Authority Manager.

Mr. Brown called the meeting to order at 6:00 p.m.

The minutes from the May 10, 2021 meeting were presented for approval. Mr. Brown pointed out that there was no mention of concerns reported by Brian O'Neill related to poor traffic control by the contractor, DOLI, Inc. on the Park Drive Water Main Project. He feels this should information should be reflected in the minutes. Additionally in the minutes, mention was made that there was a conflict with the Allenberry Project and the Conservation District. Mr. Manweiler stated that to his knowledge, there is no problem or conflict between any of the parties and asked that be removed from the minutes. **Mr. Aichele made a motion to approve the May 10, 2021 minutes with amendments to include Park Drive traffic control concerns on the Park Drive Water Main Replacement Project being done by DOLI, Inc. and revision of the statement regarding a conflict with the Conservation District related to the Allenberry Project. Mr. Manweiler seconded. Motion carried 4-0.**

The monthly operations invoices were presented for payment and all board members present initialed the payment register. A scanned copy will be emailed to members not present in person for initialing to be returned via scanned email for attachment to the original list. **Mr. Manweiler made a motion to pay the monthly operations invoices as presented. Mr. Aichele seconded. Motion carried 3-0. Ms. Hewitt abstained.**

The following requisition was presented for payment from the **M & T Trust Company 2013 Sewer Bond Redemption and Improvement Fund:**

<u>Req. No.</u>	<u>Payee</u>	<u>Amount*</u>
587	GHD, Inc.	\$266.12

The following requisitions were presented for payment from the **M & T Trust Company 2013 Water Bond Redemption and Improvement Fund:**

<u>Req. No.</u>	<u>Payee</u>	<u>Amount*</u>
479	GHD, Inc.	\$24,953.53
480	Honor Engineering Co.	\$ 550.00
481	The Sentinel	\$116.74

* A description of all payments is shown on the Summary of Requisitions report distributed in the meeting packet and will be filed with the minutes as a permanent record.

Mr. Aichele made a motion to authorize payment of the following; from the M & T Trust Company 2013 Sewer Bond Redemption and Improvement Fund: Req. No. 587, and from the M & T Trust Company 2013 Water Bond Redemption and Improvement Fund: Req. Nos. 479, 480 & 481. Mr. Gembusia seconded. Motion carried 4-0.

Public Input—None.

SMT Update/ Issues—None.

MANAGER'S REPORT— Ms. Hall's monthly operations status report was included in the meeting packet for the Board's review. (A copy of the Manager's report is filed as a permanent record with these minutes.)

Ms. Hall reported that she, Mr. Kissinger, Mr. Manweiler and Mr. Butler met with the Carlisle Borough today to discuss the submission made in August of 2020 of a sewer re-allocation for a new development on the Walnut Bottom Road corridor. More information will be discussed as directed in an executive session later in the meeting.

Seven Gables Easement Agreement—Ms. Hall reported that we have received the signed deed of easement and right-of-way and temporary construction easement for the South Spring Garden Street water line replacement and relocation project. Both South Middleton Township and Carlisle Borough have executed the agreement and she asked for a motion from the Board to approve the execution of the document. **Mr. Aichele made a motion to execute the Seven Gables Easement and Right-of-Way agreement. Mr. Manweiler seconded. Motion carried 4-0.**

CONSULTING ENGINEER'S REPORT (GHD)—Mr. Butler presented the monthly memorandum, as distributed in the meeting packet, detailing the progress of the Task Orders prepared by GHD. (Memorandum is filed with these minutes as a permanent record).

Mr. Butler reviewed a few items in his monthly memorandum of projects report.

Time Extension Request—Park Drive Water Line Project—Mr. Butler presented a request from DOLI, Inc. for a time extension for the Park Drive Water Line Project. They have run into some delays with getting the drilling contractor lined up and started. This will push the restoration work into the heat of the summer and they are asking for an extension of 60 days for restoration and 155 days for the end of the project. Mr. Butler feels that the request is legitimate and asked for the Board's approval for prepare the change order. The Board had no objection to the time extension request.

Children's Lake Project—Mr. Butler reported that bids were opened for the project and DOLI, Inc. came in as the apparent low bidder at \$472,915.00, slightly above the engineer's estimate of \$450,000.00. Mr. Butler asked for a motion to approve the award of the Children's Lake project to the apparent low bidder, DOLI, Inc. contingent upon review and approval of all bid documents by the engineer and solicitor. **Mr. Aichele made a motion to approve the award of the Children's Lake Dam Water Line Replacement contract to DOLI, Inc. upon review and approval of the engineer and solicitor. Mr. Manweiler seconded. Motion carried 4-0.**

SOLICITOR'S REPORT—Mr. Kincel presented information regarding the preparation of the Deed of Dedication for the Summerbridge at Rockledge Development. Their staff has been working with counsel for the developer to wrap up these items and the solicitor is recommending and asking the Board if they would be willing to accept the Deed of Dedication for the development subject to confirmation of all legalities of the documents and producing the securities and any other fees owing. Ms. Hall stated that an inspection of the facilities found several items for repair or correction and the list has been provided to the developer. Mr. Brown asked for a motion to accept the Deed of Dedication and Easements for the Summerbridge at Rockledge Development contingent upon final review by the solicitor and confirmation that repairs are complete. **Mr. Manweiler made a motion to accept the Deed of Dedication and Easements for Summerbridge at Rockledge upon review and completion of the items stated. Mr. Aichele seconded. Motion carried 4-0.**

SPECIAL COMMITTEE REPORTS—HR Committee—None.

Capital Projects Committee—Mr. Brown asked to schedule a meeting since it is now the half way point of the year. The meeting is scheduled for June 29, 2021 at 9:00 am. Ms. Hall will send out invites to the committee members.

Tapping Fee Adjustment Committee—None.

NEW BUSINESS—Mr. Brown stated that the Authority is keeping an eye on House Bill 597 related to revisions to PUC regulatory controls over municipal authorities' asset management. Ms. Hall stated that she did send a letter to Senator Mike Regan stating the Authority's opposition to the bill. Mr. Manweiler suggested that Ms. Hall contact Cory Adams and have him prepare a letter of support for the Authority as well.

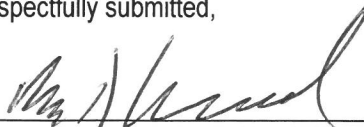
Ms. Hall informed the Board that Ron Cornman, chief mechanic, will be retiring at the end of this month. She has planned a surprise luncheon for him on June 24th which will be held at one of the Township pavilions. Ron has been with the Authority for 18 years.

At 6:40 pm Mr. Brown called to enter executive session to discuss potential litigation and personnel.

At 7:28 pm the regular meeting was reconvened.

At 7:29 pm Mr. Aichele made a motion to adjourn. Mr. Manweiler seconded. Motion carried 4-0.

Respectfully submitted,



Secretary/Asst. Secretary