

South Middleton Township Municipal Authority — April 11, 2022
Regular Meeting

Board Members Present: William Brown, Chairman, Bryan Gembusia, Vice Chairman, Duff Manweiler, Secretary, Steve Aichele, Treasurer & Maurita Hewitt, Asst.Sec/Treas

Staff Present: Josephine Hall, Manager, Robert Kissinger, Advisor,

SMTMA Professionals: Howard Butler, Engineer & Isaac Wakefield, Solicitor

Public/Visitors: Cory Adams, SMT Manager
Brian O'Neill, SMT Engineer
Rita Young, Resident 101 Hedgerow Lane, Carlisle

Mr. Brown called the meeting to order at 6:00 p.m.

The minutes from the meeting of March 14, 2022 were presented for approval. Mr. Aichele asked that the minutes be amended under the discussion of the Waiver Request, and after the portion where questions were asked, to insert that Mr. Aichele confirmed that the Waiver is revocable. **Mr. Gembusia made a motion to accept the minutes as amended. Ms. Hewitt seconded the motion. The motion carried 5-0.**

The monthly invoices were presented for payment and all board members initialed the warrant list. **Ms. Hewitt made a motion to pay the monthly invoices as presented. Mr. Aichele seconded the motion. The motion carried 5-0.**

The following requisitions were presented for payment from the **M & T Trust Company 2013 Sewer Bond Redemption Fund:**

<u>Req. No.</u>	<u>Payee</u>	<u>Amount*</u>
603	GHD, Inc.	\$ 2,374.75
604	Lexington Land Developers	\$ 34,308.00
605	Trout CPA	\$ 1,125.00

The following requisitions were presented for payment from the **M & T Trust Company 2013 Water Bond Redemption Fund:**

<u>Req. No.</u>	<u>Payee</u>	<u>Amount*</u>
499	GHD, Inc.	\$ 11,747.25
500	Trout CPA	\$ 1,125.00

* A Description of all payments is shown on the Summary of Requisitions report distributed in the meeting packet and will be filed with the minutes as a permanent record.

Mr. Gembusia made a motion to authorize payment of the following requisitions from the M & T Trust Company 2013 Sewer Bond Redemption and Improvement Fund: Req. Nos. 603, 604, 605, and from the M & T Trust Company 2013 Water Bond Redemption and Improvement Fund: Reqs. No. 499 and 500. Ms. Hewitt seconded the motion. The Motion carried 5-0.

Public Input - Mr. Brown turned the floor over to Rita Young, a resident of Forge Road Acres and the Phase I water and sewer replacement project. She reiterated that she was at the Authority's Board Meeting of September 13, 2021 and was told that her concerns for restoration of her yard would be addressed. She contacted Ms. Hall in February of 2022 and was told that the work would be done in the Spring. Ms. Young stated that she is very displeased and wants something done. Ms. Hall informed the Board that she contacted ALO Landscaping in early February and that a deposit was previously paid in December, 2021 for Ms. Young's property to be restored. Ms. Hall outlined the scope of work that would be done to Ms. Young's Property. Mr. Brown confirmed that everything has been done to ensure the scope of work was scheduled, but that more must be done to make sure the contractor will complete it. Ms. Hall will contact ALO again to facilitate the restoration.

SMT Update/Issues: Mr. Adams reported that he has received comments from both Mr. Brown and Mr. Aichele regarding the Management Agreement and that those changes were forwarded to Mr. Salzmann for incorporation into the agreement. He also stated that Ms. Hall submitted suggested changes for the SMT Employee Handbook, and he will address those. He had nothing else to report other than he will be addressing Authority staff at some point in the near future with changes that will be forthcoming.

MANAGER'S REPORT— Ms. Hall's monthly report was included in the meeting packet for the Board's review. (A copy of the Manager's report is filed as a permanent record with these minutes. She provided a brief overview of the items mentioned in the report.

York Road Project - Ms. Hall stated that the first traffic plan has been submitted to the Township and was approved. She added that assuming that all of the pipe arrives, the earliest DOLI could mobilize to begin work would be mid to late May. Ms. Hall was asked to notify the Board that there is an increased cost associated with the delivery of the pipe for the project and DOLI may be seeking some relief for those costs in the future.

Water Meters - Ms. Hall reported that there is a supply chain issue with water meters. She provided that an order for water meters was placed in August of 2021 and that we are still waiting for those to arrive. It has become necessary to install a spool piece where the meter would be installed. She asked that the Board discuss a way to charge people for the "unaccounted for" water usage based on an average use. The meter transmitters are also on backorder so if the problems with the supply chain continue, the Authority will need to manually read the meters. **After some discussion, the Board tentatively agreed upon an estimated amount, and instructed Mr. Wakefield to draft a resolution for unmetered properties and to present it at the next Authority meeting for approval and execution.**

Forgedale Crossing PS #7 – The Board discussed the Developer's request to install a bypass pump at this station, or to make the wet well a temporary holding tank, as well as finding provision for the means to get the sewage flow to the treatment plant due to the supply chain delay of the pump package. Ms. Hall had previously instructed the Developer to contact DEP for approval. They did so and Ms. Hall provided that DEP is amenable to using the wet well as a temporary holding tank, with several stipulations that are outlined in her report. After discussions about the means to provide transfer of the waste to the plant, the Board agreed to amend the current Developer's Agreement to approve the developer's request to facilitate the permitting/building process for those individuals who have purchased lots in that section of the Development. **Mr. Wakefield will draft the amendment to the Developer's Agreement for approval and execution at the next Authority meeting.**

Monthly Budget Review — The monthly budget report was included in the meeting packet.

CONSULTING ENGINEER'S REPORT (GHD) - Mr. Butler presented the monthly memorandum, as distributed in the meeting packet, detailing the progress of the Task Orders prepared by GHD. (Memorandum is filed with these minutes as a permanent record).

SOLICITOR'S REPORT - Mr. Wakefield reported that Mr. Salzmann received comments from the Transition Committee and those items will be incorporated into the Management Agreement. Mr. Manweiler asked that all comments be sent to the other members of the Board in an effort to keep everyone up to date with the information. He added that no deliberation will take place, but all should stay informed.

Allenberry Resort Development Agreement - Mr. Salzmann reported that the draft agreement remains with the Developer's Counsel. There are no new developments, and therefore, no action could be taken on the agreement.

SPECIAL COMMITTEE REPORTS

Capital Projects Committee - Nothing to Report

Tapping Fee Adjustment Committee – Nothing to Report

HR Committee - Nothing to Report

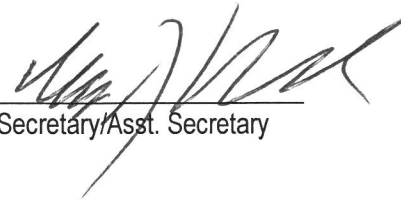
Transition Committee - discussion was held under the Solicitor's portion of the agenda.

New Business: Nothing to Report

At 7:07 p.m. the Board moved into executive session to discuss a personnel matter. At 7:38 p.m., the Board reconvened and a motion was made by Mr. Brown to increase Ms. Hall's salary to \$48.50 per hour, effective with the next pay. Mr. Manweiler seconded the motion. The motion carried 5-0.

At 7:40 p.m., Mr. Aichele made a motion to adjourn the meeting. The motion was seconded by Mr. Gembusia. The motion carried 5-0.

Respectfully submitted,



Secretary/Asst. Secretary