

South Middleton Township Municipal Authority—October 10, 2022
Regular Meeting

Board Members Present: Steve Aichele, Treasurer, Duff Manweiler, Secretary, Maurita Abeln, Asst. Sec./Treas.
Staff Present: Josephine Hall, Manager, Robert Kissinger, Consulting
Professional Services Present: Howard Butler, Engineer (GHD Engineering), Isaac Wakefield, Solicitor (Salzmann Hughes)
Visitors: Cory Adams, SMT Manager

Mr. Manweiler called the meeting to order at 6:00 p.m.

The minutes from the September 12, 2022 meeting were presented for approval. **Mr. Aichele made a motion to approve the September 12, 2022 minutes as presented. Ms. Abeln seconded. Motion carried 3-0.**

The monthly operations invoices were presented for payment and all board members present initialed the payment register. **Mr. Aichele made a motion to pay the monthly operations invoices as presented. Ms. Abeln seconded. Motion carried 3-0.**

The following requisition was presented for payment from the **M & T Trust Company 2013 Sewer Bond Redemption and Improvement Fund:**

<u>Req. No.</u>	<u>Payee</u>	<u>Amount*</u>
612	Trout CPA	\$ 2,055.00

The following requisitions were presented for payment from the **M & T Trust Company 2013 Water Bond Redemption and Improvement Fund:**

<u>Req. No.</u>	<u>Payee</u>	<u>Amount*</u>
509	GHD, Inc.	\$ 33,272.59
510	Trout CPA	\$2,055.00

The following requisition was presented for payment from the **M & T Trust Co. 2013 Sewer Clearing Fund**—for transfer of funds for daily operation expenses.

<u>Req. No.</u>	<u>Payee</u>	<u>Amount*</u>
37	SMTMA Sewer Operations	\$ 500,000.00

* A description of all payments is shown on the Summary of Requisitions report distributed in the meeting packet and will be filed with the minutes as a permanent record.

Mr. Aichele made a motion to authorize payment of the following: from the M & T Trust Company 2013 Sewer Bond Redemption and Improvement Fund: Req. No. 612, and from the M & T Trust Company 2013 Water Bond Redemption and Improvement Fund: Req. No. 509 & 510. And from the M & T Trust Company 2013 Sewer Clearing Fund, Req. No. 37. Ms. Abeln seconded. Motion carried 3-0.

Public Input—None.

SMT Update/ Issues—No report this month.

MANAGER'S REPORT— Ms. Hall's monthly operations status report was included in the meeting packet for the Board's review. (A copy of the Manager's report is filed as a permanent record with these minutes.)

Ms. Hall reviewed the bullet items on the Manager's Monthly Status Report with the Board.

Stonehill Farms Development Dedication/Maintenance Bond—Ms. Hall presented a request from the Stonehill Farms Developer to waive the Maintenance Bond requirement upon dedication. This development is a small development of 19 lots for which the facilities were installed in about 2017. Construction of homes in the development is very slow with only about a half dozen homes so far. Mr. Kissinger has been working with this Developer on the dedication of facilities request so as not to have it slip through the cracks. Ms. Hall and Mr. Kissinger feel that since the lines have been in the ground for so long, any issues would already have occurred and been addressed. They feel that waiving the Maintenance Bond would not be an issue and asked for a motion to waive that requirement. **Mr. Aichele made a motion to waive the Maintenance Bond requirement for the Stonehill Farms Development and have documents prepared to accept dedication of the facilities. Ms. Abeln seconded the motion. Motion carried 3-0.**

Filter Cloth Replacement Purchase—Ms. Hall informed the Board that an issue has come up at the treatment plant with the filter screens. The cloth screen material on one of the filter units has unexpectedly started to deteriorate at an unusually fast pace. She explained that she has contacted the manufacturer to get cost and timeframe to order new replacement cloths. There are two filter units at the plant with 12 screen panels in each. The cost of one complete set of 12 cloths is \$15,585.30 and delivery time is approximately 45 to 90 days. At this point the filter with the damaged cloths is very close to becoming inoperable. She asked for authorization to order 2 full sets of filter cloths immediately with a total cost of \$31,288.30. This will give us a full set on the shelf for replacement of the other unit when it starts to deteriorate. **Mr. Aichele made a motion to authorize Ms. Hall to order two sets of filter cloth replacements for the sewage treatment plant in the amount of \$31,288.30. Ms. Abeln seconded the motion. Motion carried 3-0.**

CONSULTING ENGINEER'S REPORT (GHD)—Mr. Butler presented the monthly project and task order report, as distributed in the meeting packet, detailing the progress of the open Task Orders prepared by GHD. (The report is filed with these minutes as a permanent record).

Task Order Update—Mr. Butler reviewed the task order report, highlighting a few of the items.

SOLICITOR'S REPORT—Mr. Wakefield had one item to discuss which was not included on the agenda. He asked for a motion to amend the agenda to add discussion and possible action on an addendum to the Smith Farm Developer's Agreement. **Mr. Aichele made a motion to add discussion of an addendum to the Smith Farm Developer's Agreement to the meeting agenda. Ms. Abeln seconded. Motion carried 3-0.**

Mr. Wakefield informed the Board that the Smith Farm Development has been sold to a new developer. Mr. Wakefield presented an addendum to the Smith Farm Developer's Agreement, a portion of which relates to the Developer's requirement to install the new water main on S. Spring Garden Street at a sole cost to them. Mr. Wakefield asked for a motion to approve the addendum to the Agreement. **Mr. Aichele made a motion to approve the Addendum to the Smith Farm Developer's Agreement. Ms. Abeln seconded. Motion carried 3-0.**

SPECIAL COMMITTEE REPORTS

HR Committee—Nothing to report.

Capital Projects Committee—Mr. Aichele reported that the Committee met a few weeks ago. Generally, finances are looking good and things are on track. A few projects have been pushed out. We are hopeful that several grants will be coming through to assist with a few of the projects. Minimal rate increases may be discussed to avoid hitting rate payers with a large one down the road.

Tapping Fee Adjustment Committee—Nothing to report.

Transition Committee—Nothing to report.

Special Counsel Committee—Nothing to report.

NEW BUSINESS—None.

At 6:55 p.m. Mr. Aichele made a motion to adjourn. Ms. Abeln seconded. Motion carried 3-0.

Respectfully submitted,


Secretary/Asst. Secretary