

South Middleton Township Municipal Authority — May 8, 2023
Regular Meeting

Board Members Present: Duff Manweiler, Secretary, Steve Aichele, Treasurer & Maurita Abeln, Asst.Sec/Treas

Staff Present: Josephine Hall, Manager, Robert Kissinger, Advisor,

SMTMA Professionals: Cindy Zawrotuk, Engineer, Howard Butler, Engineer & Bryan Salzman, Solicitors

Public/Visitors: Steve Rose, Rose Business Park
Brian O'Neill, SMT Engineer

Mr. Manweiler called the meeting to order at 6:00 p.m.

The minutes from the meeting of April 10, 2023, were presented for approval. Mr. Aichele made a motion to approve the minutes. Mrs. Maurita Abeln seconded the motion. The motion carried 3-0.

The monthly invoices were presented for payment and all board members initialed the payment register. Mr. Aichele made a motion to pay the monthly invoices as presented. Mrs. Abeln seconded the motion. The motion carried 3-0.

The following requisition was presented for payment from the M & T Trust Company 2013 Sewer Bond Redemption Fund:

<u>Req. No.</u>	<u>Payee</u>	<u>Amount*</u>
620	GHD, Inc.	\$ 2,531.48

The following requisition was presented for payment from the M & T Trust Company 2013 Water Bond Redemption Fund:

<u>Req. No.</u>	<u>Payee</u>	<u>Amount*</u>
521	GHD, Inc.	\$ 3,826.50
522	S.M.T.M.A Sewer Operations	\$ 7,662.50

* A Description of all payments is shown on the Summary of Requisitions report distributed in the meeting packet and will be filed with the minutes as a permanent record.

Mrs. Abeln made a motion to authorize payment of the following requisitions from the M & T Trust Company 2013 Sewer Bond Redemption and Improvement Fund: Req. No. 620, the M & T Trust Company 2013 Water Bond Redemption and Improvement Fund: Req. No. 521, the M & T Trust Company 2013 Water Clearing Fund and Req. No. 522, the M & T Trust Company 2013 Water Clearing Fund. Mr. Aichele seconded the motion. The motion carried 3-0.

Public Input—Add PS6 Agenda to June 12, 2023, meeting. Steve Rose wants to know what is in the sewer allocation summary in the pump station report when constructed it in 2018. Steve Rose wants to know if he can utilize the capacity of PS6. Josephine Hall provided a report to GHD regarding the limitations and specs of PS6 capacity. More information to be presented in the June meeting.

SMT Update/Issues—Meter Pit found at the boat ramp launch. Meter had not been read since 2000. It was not recorded on any map. No water flowing to it at this point. Put on the agenda for South Middleton Township's meetings.

MANAGER'S REPORT— Ms. Hall's monthly report was included in the meeting packet for the Board's review. She provided a brief overview of the items mentioned in the report. A copy of the Manager's report is filed as a permanent record with these minutes.

Monthly Budget Review—The monthly budget report was included in the meeting packet and will be filed with the public minutes.

Hiring Authorization for Seasonal Employee- Ms. Hall presented to the board a potential new seasonal employee that previously done work the South Middleton Township in the Parks and Recreation department. Ms. Hall discussed the scope of work needed. Ms. Hall requested authorization to provide an offer of employment at a rate of \$15.00 per hour. **Mr. Aichele made a motion to approve hiring of the seasonal employee, Aiden Metzger, with an agreed upon wage of \$15/hr. The employee will work less than full time and will be going back to college in the fall. Mrs. Abeln seconded the motion. Motion carried 3-0.**

ROV Tank Inspections Authorization- Ms. Hall reached out to Project Services and they provided a cost of \$9,600 to inspect all 4 tanks and remote operated vehicles which includes videos, pictures, reports and recommendations and the estimated cost attached to those recommendations. **Mr. Aichele made a motion to approve Project Services to inspect all tanks and remote operated vehicles for a cost of \$9,600. Mrs. Abeln seconded the motion. Motion carried 3-0.**

Liquid and Dewatered Sludge Pumping, Hauling, and Application to Farmland Bid Award- Ms. Hall told the board that the Farmland Bid Award was due as of 5:30pm today for public opening. Ms. Hall explained that they received a bid from Jones Agri Applications, LLC. Their pricing is \$20/1000gal for up to 5 miles roundtrip and \$39/1000gal for up to 5-10 miles roundtrip. Ms. Hall explained that their current base pricing is \$17/1000gal for up to 5 miles roundtrip and \$36/1000gal for up to 5-10 miles. These prices reflect the current price of diesel. Ms. Hall said the current price of diesel is \$4.289 which will become the basis of cost for hauling under this contract. Ms. Hall continued to explain that if diesel should go up, there is an added calculation of \$.25. Ms. Hall asked for approval pending legal and staff review. **Mr. Aichele made a motion to approve the award to Jones Agri Applications, LLC. per pending legal and staff review. Mrs. Abeln seconded the motion. Motion carried 3-0.**

Sewer Billing Relief for Account 009004- Ms. Hall was contacted by a resident requestion sewer billing relief. This property has had damage caused to their sewer lateral and therefore is unable to use the sewer aspect and has moved out of their property. The resident is seeking relief from the sewer portion in the amount of \$142. Ms. Hall explained that the resident has talked with Ms. Hall about seeking legal counsel. The resident has not been able to use the sewer since December. Mr. Salzman stated that because water was flowing into the home, it technically could go out too. **Mr. Aichele made a motion to deny sewer billing relief for Account 009004. Mrs. Abeln seconded the motion. Motion carried 3-0.**

Amend the Agenda to add Wind River Environmental Service Agreement- Ms. Hall is requesting an amendment to the Wind River Environmental Service Agreement. This is the parent company of Kline's Hauling. **Mrs. Abeln made a motion to approve the amendment to the Wind River Environmental Service Agreement and Mr. Aichele seconded the motion. Motion carried 3-0.**

Authorization of Wind River Environmental Service Agreement- Ms. Hall explained that the last time they cleaned the wet wells was 6months ago. Wind River Environmental Service gave Ms. Hall a price estimate of \$9,580. In the past, Ms. Hall explained that there was authorization of \$10,000 due to the problems with the discarding of all the material because of the volume at which the truck could hold. **Mr. Aichele made a motion to authorize Wind River Environmental Services up to \$10,000 for wet well maintenance. Mrs. Abeln seconded the motion. Motion carried 3-0.**

CONSULTING ENGINEER'S REPORT (GHD) – Ms. Zawrotuk presented the monthly memorandum, as distributed in the meeting packet, detailing the progress of the Task Orders prepared by GHD. (Memorandum will be filed with these minutes as a permanent record)

GHD recapped a meeting that was held with Brian Salzman, William Brown, Bryan Gembusia (participated by phone) and Josephine Hall to discuss the findings and craft a path forward. The forecast of the project is April 2024. Intention to apply for permits by the end of the month. Ms. Zawrotuk explained that GHD is precluded from doing work in the stream from October to the end of December. The cost opinion of the force main is \$2.01 million not including the pump station component.

SOLICITOR'S REPORT—Mr. Salzmann reported on the following items:

Mr. Salzmann discussed the Developer's Agreement with Porches of Allenberry. Part of the agreement is a requirement that the waterline that was installed be dedicated to S.M.T.M.A. Mr. Salzmann wants a motion to accept the Deed of Dedication subject to needing the original Maintenance Bond. It has been scanned, sent, and notarized to Mr. Salzmann.

Mr. Aichele made a motion to accept the Deed of Dedication subject to receipt of the original Maintenance Bond. Mrs. Abeln seconded the motion. Motion carried 3-0.

SPECIAL COMMITTEE REPORTS

Capital Projects Committee—Nothing to report.

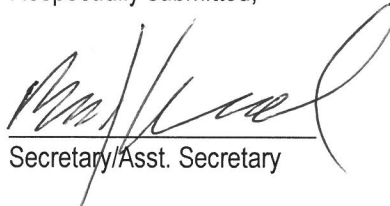
Tapping Fee Committee—Nothing to report.

Transition Committee—Nothing to report.

New Business: Nothing to Report

At 7:18 p.m. Mr. Gembusia asked to move to the executive session. Mr. Aichele made a motion to adjourn the regular meeting and enter an executive session to discuss personnel and potential litigation. Mrs. Abeln seconded the motion. Motion carried 5-0.

Respectfully submitted,



Secretary/Asst. Secretary